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| NDIS Complaint Form | |
| Personal Details |  |
| Name: |  |
| NDIS Number: |  |
| Address: |  |
| Phone Number: |  |
| Email: |  |
| Complaint Details |  |
| Date of Incident (If relevant): |  |
| Location of  Incident (If relevant): |  |
| Description of Complaint: | Please provide a detailed description of the issue, including any relevant dates, times, and people involved. |
| Impact of the Issue | How has this issue affected you or the person you care for? |
| Steps Taken | Have you taken any steps to resolve this issue? If so, please  describe them. |
| Desired Outcome | What would you like to see happen as a result of this complaint? |
| Supporting Documents | Please mention (and provide with the form) any relevant documents or evidence that support your complaint. |
| How would you like us to let you know about the progress of your complaint/feedback? | Please mention preferred communication method and who you would like the feedback provided to. |
| Declaration | I declare that the information provided in this complaint form is true and correct to the best of my knowledge. |
| Signature: |  |
| Date: |  |

Please attach any supporting information

**You can also give feedback to the NDIS Commission:**

They take feedback or complaints about services that you are not happy with. You can call them on: 1800 035 544. Or you can call the National Relay Service and ask for 1800 035 544.

You can also do this online via there website: https://www.ndiscommission.gov.au/participants/complaints. You can also call the NDIA on 1800 800 110. You may seek support from family, a friend or an independent advocate when making a complaint.

For further information about disability advocacy please visit the NDIS Commission website.